



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
June 23, 2022 AT 6:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor 6:00pm

- a. Pledge of Allegiance

Mayor Wallace.

- b. Roll Call and Ascertain Quorum

Roll Call.

Present: Johann Wallace, Jeffrey Ferro, Cynthia Butterworth, Debra Trate, Keith Settlemyer, Christy Hirshberg, Attorney Thomas Benavidez (not voting), Manager Harvey (not voting), Clerk Brandy Thorpe (not voting).

Absent: Jean Smelt

- c. Invocation
Elder Thomas

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public

Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1 Consider approval of the Minutes of the Regular Council Meeting held on June 9, 2022.
- C.2 Consider approval of the Payment Approval Report.

Motion: Consent Agenda, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion: Items listed on the Consent Agenda, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.
Motion passed unanimously.

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and/or Action [Spencer Forsberg]: Mr. Forsberg will review the Town's finances for the month of May.

Motion: Item E.1, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Mr. Forsberg goes over the Town's finances for the month of May. The fiscal year is nearly complete. General Fund was in the black for the month. Water fund in the black as well. Sewer and Landfill also in the black for the month. Garbage fund was in the red and is being looked into.

E.2 Discussion and/or Action [Mayor Wallace]: Resolution 2022-14 - adopting an updated Public Safety Personnel Retirement System ["PSPRS"] funding policy for the Town, as required by A.R.S. 38-863.01(A)(1).

Motion: Item E.2, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Mayor Wallace advises that this is something we have to do annually and we are on track for where we should be.

Motion: Resolution 2022-14, Action: Approve, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Motion passed unanimously.

E.3 Discussion and/or Action [Chief Thies]: Update on progress on the Police Department's top ten priorities.

Motion: Item E.3, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Jeffrey Ferro.

Council determines and sets as the top priorities for the Police Department the following:

1. Policies and Procedures
2. Training
3. Records keeping and tracking

E.4 Discussion and/or Action [Chief Thies]: Discussion on Animal Control operations and the education of the public on Town-specific requirements for licensing and vaccinating pets.

Motion: Item E.4, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Debra Trate.

Gerald Hursh gives a presentation regarding the operation of the Animal Control unit. He also provides details of events that are in the planning stages including vaccination clinics and a 4th of July table. He offers information including that he is able to do some vaccinations himself, excluding rabies. Supplies are limited at this time though. It has also been discussed that perhaps he could work for a partial day on a Saturday to be more accessible to the residents.

Item E.5 is moved to later so that Chief Thies is present.

E.6 Discussion and/or Action [Suzanne Harvey]: Update on the Town's 4th of July event.

Motion: Item E.6, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Motion: Item E.4, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Jeffrey Ferro.

Manager Harvey advises that much planning has been done. The JROTC will present colors at 4pm followed by opening remarks from the Mayor. Fireworks will go off at dark and were received today. Many groups plan to attend and do games and raffles and such. Fry Fire will

have their Smokehouse here to educate the public on what to do in case of a home fire. Whetstone Fire will set off the fireworks. She will be sending out a schedule for Council to sign up for a shift cooking the food.

E.5 Discussion and/or Action [Chief Thies]: Approval of road closures for the Town's 4th of July event.

Motion: Item E.5, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Chief Thies advises these are the same closures as in prior years. The closures will be staggered based on need for the fireworks display. There will still be access to the park and the apartment complex.

Motion: Road closures for the Town's 4th of July event, Action: Approve, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Motion passed unanimously.

E.7 Discussion and/or Action [Suzanne Harvey]: Approval of a Memorandum of Understanding with Benson Hospital to make telehealth services available to the Town's residents at the Huachuca City library.

Motion: Item E.7, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Mayor Wallace advises that this is so that Benson Hospital can provide telehealth services. There will be a pod setup at the Library to ensure privacy.

Motion: The Memorandum of Understanding with Benson Hospital to make telehealth services available to the Town's residents, Action: Approve, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Motion passed unanimously.

E.8 Discussion and/or Action [Suzanne Harvey]: Update on the Community Development Block Grant ["CDBG"] funded park improvement project. Staff is requesting a Council decision on changes to project priorities to meet the funding available for the project.

Motion; Item E.8, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Manager Harvey asks that some items be removed and other items be placed in the funded list. There is much discussion with the determination of removing the irrigation and sod and cutting back on several items to reduce the scope of work. This should also reduce the mobilization costs.

Motion: To move forward with the negotiations with the contractor based off the information discussed, Action: Direct Staff, Moved by Johann Wallace, Seconded by Christy Hirshberg.

Motion passed unanimously.

F. Reports of Current Events by Council

Councilmember Trate advises that many agencies will be coming to the event to assist residents with needs.

Councilmember Settlemeyer advises he was at the Veterans Memorial and Wellness Park for the work being done.

Councilmember Butterworth advises of the food distribution that was on Friday and had a good turnout. SVMPO meeting was held and she provides maps of utilities. Mayor Wallace advises that Hispanic Chamber meeting is tomorrow. The Huachuca 50 is hosting meetings with different candidates running for different state offices. He commends this Council for making the decision to not raise the property taxes.

G. Adjournment

Motion: 7:57pm, Action: Adjourn, Moved by Johann Wallace, Seconded by Christy Hirshberg. Motion passed unanimously.

Approved by Mayor Johann R. Wallace on July 14, 2022.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Brandye Thorpe,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on June 23, 2022. I further certify that the meeting was duly called and a quorum was present.

Ms. Brandye Thorpe,
Town Clerk